

FACTS Student Information System Tip Sheet

- Visit factsmgmt.com
 - Family log in
 - FACTS Family Portal
- Our district code is: GC-MO
- Sign up for Parent Alert
- Update contact information, see grades, and view financial information through the Family Portal Incidental Financial Charges

Incidental Financial Charges

- Additional fees (extended care,, parent participation, tardies, etc.) will be considered incidental and will be billed on an occasional basis as fees are incurred.
 - To have these fees withdrawn from your account:
 - Log into your Family Portal
 - Click on the Financial Tab
 - Beside incidental billing, select the actions plan
 - Choose enroll in Auto Pay from the drop down menu
 - You can also send payment to the office to be applied to your account (this must be done at least 5 business days before the invoice is due)